

School District of Manawa

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*



Tuesday, February 27, 2024

3:30 P.M.

❖ Recognition Event Planning AGENDA

1. Review what awards and recognitions will be given at event and the Process to nominate/select winners
 - a. Friends of Education
 - b. Heart of Gold
 - c. Yearly Recognitions
 - d. Retirements
 - e. Teacher of the Year (Elem & Secondary)

2. Decide on what will be given/awards:
 - a. Gifts, Plaques, & Pins
 - b. Ordering process and person

3. Plan Venue / Date / Food

4. Discuss Invitations / RSVP deadlines

5. Discuss Events Program

6. Set Next Meeting Date: _____

7. Future Meeting Agenda Items:
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12. Adjourn

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.